

Trinity United Church

85 Old Coach Road

Riverview NB E1B 1H1

Email: unitedchurch.trinity@gmail.com

Phone: (506) 386-1491



2020 ANNUAL REPORT

AGENDA

Greetings & Welcome
Constitution of Meeting
Memorial Moment and Prayer
Motion to elect Chairperson & Secretary
Motion for Adherents to vote on temporal matters
Motion to determine the length of the Annual meeting
Minutes of the 2020 Annual Meeting & Congregational meeting as disbursed
Business arising from the Minutes (see minutes in Annual Report pages 14-16)
Motion to accept reports as a whole (except financial & budget)
Presentation of Annual Reports
Motion to adopt Reports
Treasurer's Report
Motion to adopt Treasurer's Report
Proposed Budget
Motion to Adopt Budget 2021
New Business
Date of Annual Meeting
Motion to close
Benediction

Note:

Grocery Card report is part of the Financial Report
No Report from Nominating Committee at time of printing.
No Lower Coverdale UCW Report

TABLE OF CONTENTS

Minister's Report	Pages 1-2
Council Report	Page 3
Regional Council	Page 4
Ministry & Personal Report	Page 5
Trustees Report	Page 6
Pastoral Care Committee Report	Page 7
Sunday School and Youth Report	Page 8
Love & Learn Childcare Report	Page 9
Albert County Food Bank Report	Page 10
Treasurer's Report/Proposed Budget 2021	Pages 11-13
Minutes of February 23, 2020 Annual Meeting	Pages 14-16
Attendance Report	Page 17
Website and Facebook Insights 2020	Pages 18-19
Seniors Project Report	Page 20
Building Manager's Report	Pages 21-31
Repairs and Improvements to consider	Page 32
Power Consumption Report	Page 33
Signing Officers	Page 34
Auditor's Report (to follow)	

Minister Reflection 2020

The Colours of Our Days Together-Apart

Although we had a few weeks early in 2020 when we were “normal,” I can barely remember them. What happened mid-March coloured those weeks blank. On March 15, we walked out behind the Christ Candle believing we’d be closed for a couple of weeks to stay safe in the midst of a worldwide pandemic.

The very next Sunday we gathered as Trinity Church on Facebook Live. We were in the midst of Lent and I chose the comfort of Psalm 23 to read. I looked up what I said:

“We walk through the valley of shadow and uncertainty. This is a time of lament, of grief. We can’t make sense of it. Let our lament be loud. Cry our tears. Feel our disappointment, our worry and our anger. It’s not fair. Lament is a good practice for this time. Give it space. It is our rod and our staff.”

There is inside space in the Psalm too - the space of hospitality where we sit at the table, where there is hospitality, abundance and home. We are literally at home right now. This is our physical space of being. We are here for the sake of the Love of one another. May we be at home inside ourselves too.”

I would repeat these words in various ways throughout the weeks and I am still offering those words in one way or another as I write you now from a RED phase where once again, we worship from my home study on Facebook Live. The Trinity candle still lights our way.

For all the uncertainty, fear and lament of our days, we are discovering a few good things. We can still be church together, though apart. We figured out different ways to worship regularly on Facebook, later on video, or through a print copy mailed out.

We are discovering that there is something else holding us together other than being in a building. Of course, we miss being in the church together. We miss “normal.” Yet we are still worshipping in numbers higher than we ever had in the church. We are still caring for one another through the phone tree, greeting card ministry and pastoral care team. We are reaching out to the community with even more impact than before. We have maintained our givings, responded to fundraisers, and made good use of online giving through Canada Helps.

We’ve done new things. We installed live-streaming equipment in the sanctuary so we can carry on post pandemic (whenever that is!) connecting all who wish to worship but can’t come to the building. We have zoomed, pivoted through the coloured phases, and even broadcast worship on car radios. We are amazing.

We will, in a safe time, make our way back to the sanctuary and it will be different. We will miss the presence of those who sat among us and who have died in 2020. We miss them.

It is bound to be different. We did not stand still while we were away. We have been through much. We have learned things about ourselves and we will need a spirituality and a practice of worship that makes sense of this. Our world is changed, and we will need to sort out how to be church in a new world. We need to explore reaching out in new ways.

While these months of pandemic have been some of the most challenging in my ministry, they have also been some of the most meaningful. I am honoured to be your minister in this journey.

In some ways this time has brought out the best in me. My deepest desire is to keep us pastorally connected and well in body, mind and spirit. And I am so grateful that I feel part of a team in this: the Executive (acting as the pandemic response team), the Council and the work of the Chair, the Worship Team in the sanctuary, the Phone Tree, Pastoral Care Group, and Marilyn. To them, my grateful thanks thought heartfelt tears.

For the many ways that YOU (reading this letter) have risen to this time, Thank You. You have shifted in your way of being church and kept on “attending church” in all the ways we offer. You welcome those “from away” who join us. You respond enthusiastically to whatever new activities we try. You offer me affirmation in so many different ways, and I don’t think you know how far that goes with ministers who are working in new ways, under unique pressures, and trying to figure out pastoral responses to situations never faced before. You keep on figuring out ways to give to Trinity and the wider community - financially and out of the gifts of yourself - and that is no small thing. Thank you.

We have a way to go yet. *“Let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith...”* (Hebrews 12) What we thought was a “couple of weeks” last March is now a marathon back and forth through coloured phases. We keep on in faith, through tears, through frustration, and lament with Hope and Love. Together Apart.

Rev. Janice, Minister with Trinity United Church.

We remember and honour the life and faith of:

Richard Hatt

Carl Nelson

Martha Walters

Carol Burbine

May they rest in peace and light perpetual shine on them.

We gratefully received into Membership of Trinity United Church by Baptism and Confirmation:

Ashlyn Bourgeois

Clara Jean Campbell

Elizabeth Clarke

Nathan Cooke

We are blessed by your wisdom and energy among us.

Report from Council 2020

Looking back on the year that was 2020, I feel thankful for the church family of Trinity, who came together even though we were apart. Again, and again, we reminded ourselves that “We are not alone” (A New Creed, United Church of Canada, 1968). And we weren’t alone.

Rev. Janice had the foresight to create a phone tree in March so that callers could make regular contact with the congregation when needed, and it was used throughout the year to get feedback on our plans, or just to stay in touch. The Friday emails took on greater significance as a lifeline to faithfully connect us and let us know what was coming in the week ahead.

Trinity Council met 9 times during 2020, and the Council Executive met another 5 times, with all the meetings after March taking place virtually through Zoom technology. We faced uncertainty as we made decisions to worship from home and decisions to return to the sanctuary, and sometimes it seemed that our decisions had to change a couple of times in the same week. We are all anxious to see each other in church again, but we want to do that safely. Certainly, our church year was different, but it wasn’t a bad year. Some of the highlights included:

- Celebration of all our birthdays for 2020 with the Sunday School.
- Seniors and Child Care Center Together Project continued.
- Started accepting online donations through Canada Helps.
- Confirmation & Bible presentation to new members: Ashlyn Bourgeois, Clara-Jean Campbell, Elizabeth Clarke & Nathan Cooke.
- Book Club Fellowship & Desserts to end the Epiphany Reading project.
- Sunday morning services on Facebook Live, where we worshipped together – apart.
- Take-home cookies at Easter.
- Easter Sunrise service on Facebook Live.
- Making bread for communion at home.
- Graduation Sunday, celebrating Kaleigh Bourgeois and Jack Burgess.
- Virtual baby shower for Brittany & Nikolas Streatch’s new baby girl, Marley.
- Evening Story times.
- Installation of internet, purchase & installation of streaming equipment in sanctuary.
- Backpack blessing kits with bubbles in September.
- Pizza boxes for Thanksgiving.
- Wednesday evening prayers or readings.
- Advent ‘tree cookie’ wreaths with candles.
- Zoom coffee chats and Christmas party.
- Outdoor Christmas garden of lights and nativity where we started the Advent season and provided a community setting for our Christmas Eve drive-in service.

Yes, 2020 was an unusual year and one where planning was difficult, but it had its moments.

Respectfully submitted,
Jane Dunnett, Chair of Council

Regional Council 2020

Fundy St. Laurence Dawning Waters 14

Executive Minister – Rev. Faith Marsh-McCuish

Our new year for following information from the Region began in April. All services for us will be online.

In May we learned how to safely re-enter our building for normal services. After a first-try, we decided to continue online as only a small number attended.

Weddings and funerals will need to adhere to Public Health Directions or defer the occasion if possible. Only a “Green” level would put us back to what we called normal!

The Region occasionally held Town Hall Meetings on Zoom. For example, they offered ways and means on how to celebrate Lent and Advent. They are ready to offer assistance when and if it is needed.

Although we have been physically apart, we have Rev Janice at our helm to keep us together in spirit. Thanks to one and all.

How true this saying:

Many hands make light work!

Respectfully submitted,

Doris Henry

Ministry and Personnel Report

Members- Tony Taylor, Mary Bourgeois, Diane Wood

The Ministry and Personnel met twice during the year, and continue to correspond through email during this time.

Thank you to Linda Campbell and family for their work in decorating outside at Christmas.

I've heard nothing but positive comments. Some folks in my neighbourhood were out walking on Christmas Eve, stopped to listen to the service. They were very impressed!

Special thanks to Liz Simmons for all the extra work that was done during this past year due to covid.(I'm sure Gary help also, so thanks).

Sandra Alward thank you for the music each Sunday, I know this has been an unusual year in trying to supply music for the church.

On behalf of M&P thank you to Cliff Bostick for all you do, and to Church Council for their strong leadership.

Rev. Janice thank you for your leadership and innovative ideas for worship and activities this past year.

Joan Bostick we all thank you for your work in the office these past two years. We all appreciate the work you have done for Trinity.

This past year and 2021 is like none other in our lifetime; to each and everyone Stay safe!

Respectfully submitted:

Diane Wood

Trustees Annual Report 2020

Sunday March 9th the Trustees met in person at Trinity for our only meeting of 2020.

The following was done by Trustees in 2020:

- The roof was repaired in the fall.
- The annual inspection on the water system was done in May.
- Trustees agreed to try Wood Wyatt for a year hoping for more economical cleaning supplies since the account is set up and permission was given.
- New door latches were installed in the downstairs bathroom stalls
- Outdoor electrical outlets were installed to provide power for outdoor Christmas light display
- Building Manager looked after numerous minor repairs and maintenance throughout the year and gave frequent reports to Trustees
- Following Covid-19 outbreak, Trustees correspond by email but have not had a formal meeting

Frank Campbell, Chair
Trustees

Pastoral Care Committee Report

The members of the Pastoral Care Committee were unable to meet as a group this past year, 2020, due to, of course, COVID. Committee members have been able to assist the minister with phone visiting, as home visits and home communion were unable to be done. Meal support has also been given as a practical form of caring and assistance, although we actually had to be cautious when delivering the meals and couldn't stay to visit.

Last year we were able to host a free take-out supper for the families of our daycare. As that turned out to be a great success, all of us looked forward to repeating that this past spring. This proved to be impossible to do also, because of COVID.

One person that continues to be active for our church members is Diane Wood. Whether it is birthday, sympathy, thinking of you, valentine or anniversary cards, she takes the time to see that these are sent.

We say "Thank You" to all of you who have helped the committee with your donations of loonies and toonies. They assist us with meals, cards and stamps.

I know we all look forward to the time when it will be possible to visit together, face to face, as a church family. This committee will continue to offer assistance to Rev. Janice and to help meet the needs of our church community.

Respectfully submitted,
Sue Tingley,
Committee Co-ordinator

Committee members:
Doris Henry, Cathy McGinn, Jan Nickerson, Gloria Pike, Linda Sweezey, Erikka Taylor and Diane Wood

Trinity Sunday School Report

In January 2020 we continued our race around the world to learn about God's word and our brothers and sisters in Christ from around the world. The youth are divided in teams and each week gain points which are cumulative over the year, with the high points team winning the grand prize (a suitcase of candy)! They win points through attendance, wearing team colors, participation in the service of worship, donating money to the M&S and by completing timed tasks which vary from races, baking, crafts and finding or memorizing Bible verses. To date, we have "travelled" to South America and Asia, and learned about the story of Eden, the Tower of Babel, and Feeding the multitude. We encountered a problem with one of our score boards disappearing from the shared Sunday School/Daycare space so one team had to be separated to join the other teams and lost all the work they achieved in the fall. March 15th we temporarily suspended Sunday School due to the Covid-19 Pandemic.

We enjoyed taking part in the Trinity Birthday Sunday following the service of worship in January 26th 2020.



Respectfully submitted,
Margaret Dunnett & Frank Campbell

TRINITY UNITED CHURCH



love and learn childcare

ANNUAL MEETING REPORT 2020

Overview:

Love and Learn has gone through another year of many changes. The year started off normal and then in March we were hit with COVID. The center had to close March 15th and remain closed until everything opened May 19th. Following our re-opening we had (and still have) strict guidelines by the government and Public Health for the safety of all who attend our facility.

Amanda Lutes & Erin Gray remain our parent representatives on our Board of Directors with Carissa Slater taking on the role of our new chair. Linda Campbell has been replaced by Ashley Pooley who is our new Parent Liaison.

Communication between the church and the daycare remain strong. We had to work as a unit this year to make sure everyone that enters the facility (both Church & Daycare) were following all guidelines by Public Health with safety for everyone involved being our first priority.

Enrollment & Staffing:

The maximum number of childcare spots is 60; 23 preschool and 37 afterschool. As of this report we have 13 full time & 8 part time children enrolled in our preschool program & 22 afterschool children.

There are 3 full time staff, plus the director & the custodian.

Respectfully submitted by Emily Gagnon

Albert County Food Bank Annual Report 2020

This past year has been a challenge for everyone. When the pandemic struck, the food bank had to make changes in order to continue to serve the clients that needed us.

Because of lack of space, we could no longer allow clients in the building so our only other option was curb side pick up, this was decided at a board meeting and also that we needed to have a person to become Operational Manager for approximately twenty hours a week.

We were fortunate to have Susan Hudson who agreed to take on the task. Susan is a board member as well. Susan got a volunteer to take calls from the clients who would provide their order then as well as make an appointment for pick up. This information was then passed onto Susan who got the orders ready on a Monday and the client would pick up their order on Tuesday or Wednesday, if needed. This method has worked out well and things are going smoothly. Susan is also responsible to be at the food bank when our order comes in from Food Alimentaire and putting the order away. The board agrees that Susan is doing a good job.

Several of our board members have resigned due to health issues or feel that they have done their share and need a break. We are always looking for fresh faces and new input, so if anyone is interested please contact me at 386-2822 and I will pass the information on. I myself have found it to be quite an experience and an eye opener for me and I have been involved for approximately seven years or more.

I am listed as a member-at-large and I am responsible to keep the church informed of the happenings at least a couple of times a year. Now this past year has been an exception because of Covid.

We are fortunate to be able to provide this service to the people of Albert County but it would not be possible without volunteers and the support of the community, service clubs, stores, churches of Albert County and individual donations. As always the NEED IS THERE.

Respectively,

Sheila Thibodeau

BRIDGEDALE PASTORAL CHARGE
Schedule of Revenue and Expenses
December 31, 2020

		Actual 2020	Budget 2020	Budget 2021
Revenue: (Receipts)				
United Church PAR	\$	21,404.00	\$ 19,404.00	\$ 21,804.00
United Church PAR M & S	\$	1,680.00	\$	1,680.00
Initial Offering	\$	140.00	\$ 110.00	\$ 140.00
Local	\$	31,855.27	\$ 32,000.00	\$ 32,000.00
Loose	\$	53.00	\$ 800.00	\$ 100.00
M & S	\$	2,346.55	\$ 4,400.00	\$ 3,120.00
Pastoral Care	\$	-	\$ 350.00	\$ -
Other & Memorial	\$	1,410.00	\$ 500.00	\$ 500.00
GST Rebate	\$	4,441.29	\$ 4,434.09	\$ 1,980.48
Canada Helps M & S	\$	200.00	\$ -	\$ -
Bulletins	\$	165.00	\$ 260.00	\$ 200.00
Canada Helps General	\$	1,540.00	\$ -	\$ 1,500.00
United Way	\$	287.80	\$ -	\$ -
Food Bank	\$	85.00	\$ -	\$ -
Grocery Card Profit	\$	1,584.13	\$ 4,200.00	\$ 2,100.00
Fund Raising	\$	-	\$ 2,400.00	\$ 2,400.00
Daycare Rent Payments	\$	30,000.00	\$ 30,000.00	\$ 30,000.00
Observer/These Days	\$	79.98	\$ 80.00	\$ 80.00
Ron Steeves Bequest	\$	43,197.66	\$ -	\$ -
Building Fund	\$	20.00	\$ -	\$ -
Canada Helps - Memorials	\$	1,330.00	\$ -	\$ -
Canada Helps Masks	\$	230.00	\$ -	\$ -
Good Grains Bank	\$	-	\$ -	\$ -
Masks Donations	\$	1,065.00	\$ -	\$ -
Africa Relief	\$	-	\$ -	\$ -
Cookbook Reconnect	\$	-	\$ -	\$ -
Youth Blast	\$	-	\$ -	\$ -
UC Canada Grant	\$	-	\$ -	\$ -
TRINITY UNITED CHURCH - TOTAL RECEIPTS	\$	143,114.68	\$ 98,938.09	\$ 97,604.48
Expenses:				
		Actual 2020	Budget 2020	Budget 2021
Minister - Breakdown (A)	\$	36,922.72	\$ 38,867.03	\$ 39,876.03
Secretary (B)	\$	3,945.42	\$ 4,141.38	\$ 1,530.73
Joint Session (1)	\$	1,309.26	\$ 4,529.00	\$ 4,037.00
Chignecto Presbytery & Maritime Conference (2)	\$	3,909.00	\$ 3,909.00	\$ 3,909.00
Outreach (3)	\$	550.00	\$ 1,050.00	\$ 1,050.00
Office Supplies (4)	\$	2,858.06	\$ 2,706.00	\$ 2,386.00
Office Equipment (5)	\$	375.78	\$ 470.00	\$ 470.00
Ministry & Personnel (6)	\$	-	\$ 50.00	\$ 50.00
Banking & Bookkeeping Expenses (7)	\$	1,182.16	\$ 1,497.50	\$ 1,607.25
Reserve Fund (8)	\$	-	\$ -	\$ -
Maintenance & related Expenses (9)	\$	31,922.46	\$ 45,442.00	\$ 46,805.00
Pianist	\$	5,452.00	\$ 5,452.00	\$ 5,452.00
Soloist	\$	50.00		
Outdoor Decorations	\$	1,365.37		
Streaming Labour	\$	450.00	\$	2,150.00
Canada Helps Fees	\$	131.61	\$ -	\$ -
Website Costs	\$	-	\$ 153.00	\$ 153.00
White Gift	\$	-	\$ -	\$ -
Food Bank	\$	85.00	\$ -	\$ -
M & S Paid	\$	4,800.00	\$ 4,800.00	\$ 4,800.00
Syrian Refugees (M & S)	\$	-	\$ -	\$ -
Pianist				
Piano/Organ Maintenance	\$	-	\$ 300.00	\$ 300.00
Sunday School	\$	-	\$ 2,000.00	\$ 2,000.00
Misc Expense	\$	132.24	\$ -	\$ -
Streaming Equipment Purchase	\$	4,801.25	\$ -	\$ -
Hynn Books	\$	-	\$ -	\$ -
Fund Raising Costs	\$	-	\$ -	\$ -
TRINITY UNITED CHURCH - TOTAL EXPENSES	\$	100,242.33	\$ 115,366.91	\$ 116,576.01
TRINITY UNITED TOTAL REVENUE	\$	143,114.68	\$ 98,938.09	\$ 97,604.48
TRINITY UNITED TOTAL EXPENSES	\$	100,242.33	\$ 115,366.91	\$ 116,576.01
Net Activity	\$	42,872.35	\$ (16,428.82)	\$ (18,971.53)

Expenses: Minister - Breakdown (A)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Salary & Vacation Pay	<u>Half Time All year</u>	\$ 29,443.56	\$ 29,443.56	\$ 30,091.56
Housing Allowance		\$ -		
Book Allowance		\$ -	\$ 200.00	\$ -
Canada Pension		\$ 1,367.04	\$ 1,362.04	\$ 1,449.24
EI		\$ 651.36	\$ 651.29	\$ 665.63
Education Expense		\$ 13.60	\$ 707.50	\$ 1,474.00
Pension		\$ 2,649.96	\$ 2,649.92	\$ 2,708.28
Benefits (Disability, Life, ADD and Group Ins)		\$ 1,972.68	\$ 1,972.72	\$ 2,407.32
Minister Telephone		\$ 780.00	\$ 780.00	\$ 780.00
Travel Mileage		\$ 44.52	\$ 1,100.00	\$ 300.00
Hospital Visitation/Parking		\$ -	\$ -	\$ -
Moving Expense		\$ -	\$ -	\$ -
Total		\$ 36,922.72	\$ 38,867.03	\$ 39,876.03

Expenses: Secretary - Breakdown (B)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Salary		\$ 3,711.60	\$ 3,870.00	\$ 1,440.00
Vacation Pay		\$ 148.44	\$ 154.80	\$ 57.60
CPP		\$ -	\$ 27.55	\$ -
EI		\$ 85.38	\$ 89.03	\$ 33.13
Total		\$ 3,945.42	\$ 4,141.38	\$ 1,530.73

Expenses : Joint Session (1)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Pulpit Supply		\$ -	\$ -	\$ -
Pulpit Supply Minister		\$ -	\$ 864.00	\$ 442.00
Conference Expenses		\$ -	\$ -	\$ -
Sick Leave		\$ -	\$ -	\$ -
Seniors Project		\$ 500.00	\$ 2,100.00	\$ 1,500.00
Pastoral Care Expenses		\$ 19.00	\$ 500.00	\$ 1,000.00
Ministerial Supplies		\$ 318.30	\$ 500.00	\$ 500.00
Licensing - Music & Video		\$ 337.00	\$ 360.00	\$ 460.00
Observer / These Day Publication		\$ 134.96	\$ 205.00	\$ 135.00
Total		\$ 1,309.26	\$ 4,529.00	\$ 4,037.00

Expenses : Chignecto Presbytery & Maritime Conference (2)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Maritime Conference Dues /New Region Dues		\$ 3,909.00	\$ 3,909.00	\$ 3,909.00
Presbytery Dues		\$ -	\$ -	\$ -
Total		\$ 3,909.00	\$ 3,909.00	\$ 3,909.00

Expenses : Outreach (3)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Donations		\$ 550.00	\$ 550.00	\$ 550.00
Kids to Camp Ta-Was-Si		\$ -	\$ 500.00	\$ 500.00
Other Charities				
Total		\$ 550.00	\$ 1,050.00	\$ 1,050.00

Expenses : Office Supplies (4)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Bulletins - United Church of Canada	Purchased	\$ 407.55	\$ 520.00	\$ -
Bell Aliant (Telephone)		\$ 1,294.65	\$ 986.00	\$ 986.00
Office Expenses		\$ 422.76	\$ 550.00	\$ 650.00
Postage		\$ 733.10	\$ 650.00	\$ 750.00
Total		\$ 2,858.06	\$ 2,706.00	\$ 2,386.00

Expenses : Office Equipment (5)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Photocopier Service		\$ 375.78	\$ 470.00	\$ 470.00
Purchase New Computer		\$ -	\$ -	\$ -
New Copier		\$ -	\$ -	\$ -
Total		\$ 375.78	\$ 470.00	\$ 470.00

Expenses : Ministry & Personel (6)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
General Use		\$ -	\$ 50.00	\$ 50.00
Total		\$ -	\$ 50.00	\$ 50.00

Expenses : Banking & Bookkeeping (7)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Auditing of books	\$	-	\$ 150.00	\$ 150.00
CIBC Cheques	\$	-	\$ 155.00	\$ 155.00
Bank Charges & interest	\$	136.92	\$ 230.00	\$ 230.00
ADP Payroll Fees	\$	312.34	\$ 320.00	\$ 320.00
Book Keeper	\$	-	\$ -	\$ -
Church Envelopes	\$	331.65	\$ 300.00	\$ 350.00
Safety Deposit Box	\$	201.25	\$ 172.50	\$ 201.25
PAR Expenses	\$	200.00	\$ 170.00	\$ 201.00
Total	\$	1,182.16	\$ 1,497.50	\$ 1,607.25

Expenses : Reserve Fund (8)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
General Council	\$	-	\$ -	\$ -
Maritime Conference	\$	-	\$ -	\$ -
Computer	\$	-	\$ -	\$ -
Moving Allowance	\$	-	\$ -	\$ -
Total	\$	-	\$ -	\$ -

Maintenance & Related Expenses (9)		<u>Actual 2020</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Custodian	\$	4,060.00	\$ 5,452.00	\$ 5,452.00
NB Power	\$	3,363.81	\$ 3,620.00	\$ 3,620.00
Insurance (Aviva)	\$	4,971.28	\$ 4,600.00	\$ 4,975.00
Ultra Alarm - Fire Monitoring	\$	327.75	\$ 650.00	\$ 328.00
Lawn Care	\$	400.00	\$ 750.00	\$ 750.00
Maintenance & Supplies	\$	4,812.43	\$ 3,400.00	\$ 4,800.00
Major Maintenance	\$	1,774.00	\$ 12,000.00	\$ 12,000.00
Enbridge Gas New Brunswick	\$	8,156.71	\$ 10,700.00	\$ 10,700.00
Snow Removal	\$	700.00	\$ 800.00	\$ 700.00
Safety Inspections	\$	-	\$ 120.00	\$ 120.00
Building Manager	\$	2,400.00	\$ 2,400.00	\$ 2,400.00
Water & Sewer	\$	956.48	\$ 950.00	\$ 960.00
Total	\$	31,922.46	\$ 45,442.00	\$ 46,805.00

CIBC BANK BALANCE

	<u>Actual December 31, 2020</u>
Current Chequing Account Balance	\$ 58,207.75

Moneys Held in Trust for Grocery Cards

	<u>Actual 2020</u>
<u>Chequing Account - \$5000.00 (Minister moving costs)</u>	\$ -
Money was loaned for Grocery Card purchase but transferred back for Daycare set up expenses	
<u>Savings Account - \$4500.00 (Computer, Fax, Etc)</u>	\$ -
Money was loaned for Grocery Card purchase but transferred back for Daycare set up expenses	
<u>Money From Sale of Manse</u>	\$ 80,289.21
(Monies loaned to purchase grocery cards)	
<u>Jack Dempsey Fund</u>	
Monies Loaned to Grocery Card Program	\$ 2,483.63
<u>Sunday School Money</u>	
Monies Loaned to Grocery Card Program	\$ 2,886.70
<u>UCW</u>	
Monies Loaned to Grocery Card Program	\$ 2,172.67
<u>Quilters</u>	
Money Given to Grocery Card Program	\$2,167.69
Total in Trust for Grocery Card Program	\$ 89,999.90

2014 MISSION & SERVICE FUND ANNUAL REPORT

	<u>Actual 2018 (Paid Out)</u>	<u>Actual 2020 (Received)</u>	<u>Budget 2020</u>	<u>Budget 2021</u>
Trinity United Church (Bridgedale PC)	\$ 4,800.00	\$ 4,226.55	\$ 4,800.00	\$ 4,800.00
Total	\$ 4,800.00	\$ 4,226.55	\$ 4,800.00	\$ 4,800.00

This Financial Statement is unaudited, and is intended only for the internal use of the congregation

Respectfully submitted by Becky Mellish, Treasurer

February 23rd, 2020
TRINITY UNITED ANNUAL CONGREGATIONAL
MEETING FOR 2019

All were welcomed at 12:40 by Rev. Janice MacLean with prayer and remembrances of deceased members and adherents.

Rev. Janice called for nominations for chair and secretary stating that she had nominations for chair (Jane Dunnett) and for secretary (Cathy McGinn). There being no further nominations it was moved that Jane Dunnett chair and Cathy McGinn be secretary for the meeting moved by Doris Henry and 2nd by Becky Mellish, motion passed.

A motion for adherents to vote on temporal matters was moved by Diane Wood and 2nd by Ken MacDonald motion passed.

A motion for the length of the meeting to be 1 hour was made by Becky Mellish and 2nd by Gary Simmons motion passed.

PRESENT

Jane Dunnett, council chair, Cathy McGinn council, Rev. Janice MacLean, Leola DeWolfe, John Baxter, Bev Baxter, Eleanor Renton, Linda MacDonald, Ken MacDonald, Betty Myles, Joan MacKay, Marilyn Burrell, Doris Henry, Susan Tingley – Senior's project leadership team, Tony Taylor – M&P, Linda Rowan – Love and Learn Daycare Board, Erikka Taylor, Inga Paige, Linda Sweezey – council and Love and Learn Daycare board, Diane Wood – M & P, Nancy Burgess, Heather Fitzgerald-MacLeod -Trustee, Vesta Nicholson, Sheila Thibodeau, Gary Simmons, Liz Simmons, Becky Mellish – treasurer, Janice Cooke, Will Campbell - council, Hannah Clarke, Katie Campbell, Margaret Dunnett, Frank Campbell, Mary Catherine Dunnett, Clara Jean Campbell, Elizabeth Clarke, Michael Clarke, Joshua Clarke.

A motion to accept the minutes of Feb. 24, 2019 made by Becky Mellish, and 2nd by Gary Simmons motion passed.

There was no business arising from the minutes.

A motion to accept all reports except the treasurers financials and budget was made by Mary Catherine Dunnett 2nd by Nancy Burgess motion passed.

Motion to adopt reports made by Becky Mellish and 2nd by Heather MacLeod motion passed.

NOMINATING REPORT Jane Dunnett

COUNCIL MEMBERS 3 empty positions filled by Doris Henry, Janice Cooke, and Hannah Clark.

LOVE AND LEARN CHILDCARE BOARD, TRINITY REPS Ashley Pooley filled the vacant spot.

TRUSTEE CHAIR Frank Campbell (graciously accepted the position).

SENIORS PROJECT LEADERSHIP TEAM Linda MacDonald to join the team

BROADVIEW MAGAZINE Gloria Pike

Motion to adopt the nominating committee report made by Becky Mellish 2nd by Inga Paige motion passed.

TREASURER'S REPORT Becky presented the financials for 2019 with a deficit for 2020 of \$16,000.00. It was moved by Becky and 2nd by Heather MacLeod that the budget be accepted. Motion passed.

NEW BUSINESS There was a call to vote on the Building options by written ballot and agreed upon. It was moved by Becky Mellish and 2nd by Michael Clarke that we continue voting until a 60% of those gathered have chosen one option (37 were present and eligible to vote making 22 the passing number). Scutineers were chosen Michael Clark and Janice Cooke. The building options A, B, and C were reviewed by Rev. Janice and discussion followed. There was concern over option A and the expense and how to raise money for such a large project. Questions about how to raise money and how long do we have (no time frame is set) , questions on the risk to the Church (there would be none unless we started and then couldn't meet our bills).

If we went with Option B and exceeded our fundraising expectations we could always move to Option A. As there was no further discussion the first ballot was passed. There was no definitive choice after the 1st ballot therefore the Option C was removed from the ballot and a 2nd ballot was passed. There being no 60% majority on the 2nd ballot all options have been tabled for the time being and a fundraising core committee was set up with Katie Campbell, Hannah Clark, Elizabeth Clark, Clara-Jean Campbell, Linda Campbell, Gary Simmons, Linda Swezey. There will be a sign up sheet at the back of the Church for more helpers.

A proposal was put forward that an Executive within the Council for Trinity United be appointed comprised of: the chair or designate, the treasurer and/or secretary, the minister and one elected Council member (chosen by the Council each year). That the Executive of the Council called by the Chair or Minister, be authorized to meet in person or by telephone between Council meetings to make a decision on a single item of business or to consult on an issue which, in the wisdom of the Executive, cannot wait for a full meeting of Council and does not necessitate calling together a full Council.

The Executive of the Council have the full authority of the Council in decision-making. That the minutes of actions taken by the Executive of the Council be recorded and reported to the next Council meeting for information.

Motion moved by Sue Tingley and 2nd by Heather MacLeod motion passed with one contrary.

NEW STORM POLICY The council of Trinity United Church bring forward a storm policy where Trinity United Church would gather for worship on Saturday afternoon at 2:30 p.m. instead of Sunday morning when a forecast indicates that Sunday worship would likely be cancelled. The chair of Council and Minister would consult and make a decision by 10 a.m. on Saturday. Notice of Saturday worship will be given on the telephone answering machine, website notice and on the Trinity Facebook page. There would be no service on Sunday. The storm policy as written was moved by Margaret Dunnett and 2nd by Leola DeWolfe motion passed.

Proposal to set the date of Sept 12, 2020 for the Fall Fair and name a coordinating committee. So moved by Becky Mellish and 2nd by Inga Paige motion passed. Committee members Margaret Dunnett, Becky Mellish, Janice Cooke, Diane Wood, Linda Sweezey and Sheila Thibodeau.

The next annual meeting will be on February 21, 2021.

Motion to adjourn by Becky Mellish.

Jane Dunnett, Chair

Cathy McGinn, Secretary

December 31, 2020 Trinity United Church
Attendance Report: January 5, 2020 thru March 15, 2020, eleven weeks.
Two closures in January because of snow and ice pellets.
Total Adult average: 32 Total children average: 6
Services were suspended from March 19 thru December 27 per COVID-19.
The minister will provide, by separate report, attendance by web & Facebook Live.

.....
Attendance Report: September 1, 2019 thru December 29, 2019, eighteen weeks.
Christmas Eve (6:30 pm) 68 adults & 10 children. No closure for storms.
Longest Night service, 17 adults, Dec 21 @ 6:30 pm.
Sunday School readings & nativity story Dec. 22, part of Service, 41 adults, 7 child. = 48
The average does not include: Longest Night & Christmas Eve.
Total Adult average: 33 Total Children average: 7

.....
Attendance Report: September 2, 2018 thru December 30, 2018, eighteen weeks.
Christmas Eve (6:30 pm) 94 adults & 9 children.
No closure for storms. Longest Night service, 19 adults, Dec 21 @ 6:30 pm.
Sunday School concert held Dec. 23, part of Service, 43 adults, 15 child 10 guest, total 68.
The average does not include: Longest Night, Christmas Eve & guests of SS Concert.
Total Adult average: 34 Total Children average: 8

.....
Attendance Report: September 3, 2017 thru December 31, 2017, eighteen weeks.
Seventeen weeks for calculation as no Christmas Eve morning service.
Christmas Eve (6:30 pm) 91 adults & 09 children, not included.
No closure for storms.
Sunday School concert held Dec. 17, part of Service, 22 guest, not included.
Total Adult average: 35 Total Children average: 8

.....
Attendance Report for September 4, 2016 thru December 25, 2016, seventeen weeks.
Sixteen weeks for this calculation, no closure for storms,
but Christmas Day service cancelled by Session.
Christmas Eve not included, but 95 adults & 9 children attend Service.
Total Adult average: 45.5 Total Children average: 11.0

.....
Attendance Report for September 6, 2015 thru December 27, 2015
Seventeen weeks for this calculation, no closure because of storms.
Christmas Eve not included, but 100 adults & 17 children attend Service.
Total Adult average: 44.7 Total Children average: 10.8

Attendance Report for September 7, 2014 thru December 31, 2014
Seventeen weeks will be used for the calculation, no closure for storm.
Christmas Eve not included, but 102 adults and 12 children attended Service.
Total Adults average: 53 Total Children Average: 18
Adjusting attendance for the Concert, The adult average is 51.
The Sunday School Musical concert was held on Sunday Dec. 21, as the Service,
which improved attendance by 67%. We had 90 adults attend, when 53 is the norm.

.....
Attendance Report for September 1, 2013 thru December 31, 2013.
Seventeen weeks will be used for the calculation as we were closed December 22/13, do to storm.
Christmas Eve not included, but 107 adults and 15 children attended Service.
Total adult average: 54 Total children average: 14

.....
Attendance report for September 2, 2012 thru December 31, 2012
Seventeen weeks will be used for the calculation as we were closed due to storm on Dec. 30/12
The Christmas Eve service numbers were not used.
Total Adults 57 Total Child 13

Respectfully; Clifford Bostick

Website and Facebook Insights 2020

It is not possible to calculate accurate church attendance for the months in 2020 that the church was meeting online and not in the building but we do have interesting statistics or trends to share from the Trinity website and Facebook Page.

This table records Views to the webpage, but we don't know how many people might have been watching the screen from a household.

Webpage Views Comparing Months in 2019 and 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2015										3	214	105
2016	63	134	163	114	196	123	223	131	264	874	340	209
2017	174	146	179	152	171	392	96	66	65	167	72	175
2018	188	42	55	126	104	94	69	111	129	84	288	284
2019	108	48	143	181	111	101	80	48	113	216	169	204
2020	209	183	555	681	333	396	362	164	380	365	440	545

The Website also records visitors by country. These are the country visitors for 2020:

Canada	3911
USA	405
UK	11
Australia	4
NZ	3

Unique Visitors to the Website on Sundays

These are Sunday only statistics and do not calculate for those who may have watched the Worship Video on another day of the week. I've selected two months early in the time we were online in 2020 and the numbers for the final three months. (It is time consuming to collect all months!)

These are unique visitors. In other words, if they started watching and then came back to finish, they are only counted once.

Unique Visitors to the Website on Sundays in 2020

Oct 4	Oct 11	Oct 18	Oct 25	
20	16	11	20	
Nov 1	Nov. 8	Nov. 15	Nov. 22	Nov. 29
15	15	16	18	27
Dec. 6	Dec 13	Dec 20	Dec 27	
21	32	15	12	
April 5	April 12	April 19	April 28	
27	38	41	27	
May 3	May 10	May 17	May 24	May 31
10	16	14	11	19

Statistics from Our Facebook Page

*It is even harder to get statistics from Facebook Live. The Table will show Peak Views for March and April and November. We had videos in Decembers and though they were viewed live in a Watch Party, Facebook didn't record the viewers. Keep in mind again, this is the view from one computer or tablet and doesn't record how many people in the household was watching the one screen. **This does not count the viewers who watched the videos later.** We know these can reach 150-200 views per week (stayed to watch for at least a minute.)*

Peak Views on Facebook Live

Nov. 29	Nov. 22	Nov. 15	Nov. 8	Dec. 6
31	29	21	23	25
March 29	April 15	April 19	April 12	April 26
37	28	37	31	29

Overall, we can surmise that the number of people attending Trinity Church online, week by week, is much higher than we would see in church pews. And it is, of course, not confined to geography. We have many regular visitors outside Riverview-Moncton. This is a ministry in itself and one we can continue because the live-streaming capability we installed in the sanctuary. — Respectfully submitted, Janice MacLean

Annual Report 2020

The Senior's Project Update

In 2019, Trinity received a grant from the *Seeds of Hope* Foundation of The United Church of Canada to nurture a relationship between the Love and Learn Childcare Centre and Seniors in the congregation. In the early part of 2020, we put in place a coordinating team, worked on getting Police Record Checks, and scheduled the first five gatherings.

Save these dates!
Senior Group with Children

March 10, 1:00-2:30pm
Seniors Gather in the Fellowship Room.
Getting to Know You.

March 31, 1:00-2:30
Seniors Gather in the Fellowship Room.

April 14 Seniors Gather.

May 12, 3:00- 4:30
First Gathering with Children in the
Childcare Centre. It's everybody's
birthday celebration.

June 9, 3:00- 4:30
Gathering with children in the
Childcare Centre. Having "Mad
Science" fun together.

All are welcome.

Questions?
Call 506-386-3149
85 Old Coach Road

Then there was COVID and all gatherings were cancelled, and plans were put on hold.

We were asked to report in January and were given permission to extend the project for the whole of 2021.

Recognizing that we may not be able to engage directly with the children of the Daycare for some time, we were also given permission to change the activities planned and find new

ways for children to support seniors, especially in this time of COVID.

This work is now underway, and we will continue throughout 2021 to make good use of the grant to support relationships and reach out to Seniors in the church and community.

Rev. Janice MacLean

Building Manager Report — Trustees, Trinity United

January 2020

03/20 Costco pickup & purchase trinity cleaning products Lysol, Pine-Sol, paper towels, bounty towels, toilet paper & cleaning gel agent, window bon-ami, garbage bags large, blue, clear, green. \$
repair rolled roof at first step landing.

23/ prepare credit application for Woodwyant.

Building Manager Report — Trustees, Trinity United

February 2020

03/ connect with Woodwyant about credit app.

04/ repair #16 classroom threshold, replaced a portion of vinyl flooring that had been damaged.

08/ cleared & salted ramp, front & back steps and emergency exit at choir loft / pulpit, door #109. 2.5 hours. This was completed after Roscoe removed snow, as the surface needed further work for Sunday & Monday.

21/ email from Emily about possible rodent in room # 5 under entrance steps. Set traps, checked & re-checked, nothing discovered anyplace!

24/ spoke with Emily about cleaning products, discovered the D C board had decided not to cost share with church.

Building Manager Report — Trustees, Trinity United

March 2020

02/ Costco pickup pine-sol, lysol, toilet paper & rolled paper towels. \$81.47

03/ rodent not found in any trap to date.

10/ Gary & I met Francois to place order for cleaning materials. Should be here by March 20/20.

14/ Gary & Liz painted the basement bathroom floors & vanities.

15/ Last Church service because of COVID 19 pandemic.

16 to 31/

Remove driveway winter marker, straighten rods and paint wood toppers.

Gary and I replaced / repaired,

cushion floor in threshold of Daycare room #16.

Woodwyant cleaning and paper products arrived. I'm waiting on product dispenser to arrive and installer to call to access Church.

I hope to have by April 30 and a training session for Gary, Liz and myself.

Check mailbox, deliver to Becky and check building.

Contacted Frank, about new latches for basement washrooms, waiting on latches to arrive.

Building Manager Report — Trustees, Trinity United

April 2020

14/ seam sealed and cushion floor glued to floor room # 16.

27/ Contacted Myles Parsons, repair needed at Landing, 4 planks installed November 2019 on left side of landing need repair as fasteners have broken during the frost leaving the ground. Myles will repair by May 8. repair complete Apr 30.

Building Manager Report — Trustees, Trinity United

May 2020

01/ 2:00 to 4:30 pm granted access to Woodwyant installer for Vert-2 Go dispensing cabinet installation in custodial room and access to Liberty Gas technician for small upgrade at meter. I raked the flower beds & bagged leaves and other waste. Checked mail and delivered to Becky. Install soap dispenser in small bath main floor.

03/ check building, mail & garbage to roadside. call becky about expenses to occur.

04/ called plumber for back flow test, tuesday @ 11 am.

call Stephen Cairn to repair fascia on eave near Cross, will have all fascia checked while on site. previous worked to remove chimney.

Email Teisha @ UCC royal & sun alliance insurance, claim form missing roof tiles.

call superstore for postage stamps, available May 12?

05/ meet Legacy plumber @ 11 am, back flow.

pickup masks & gloves @ Downey's, NONE available.

06/ calls from:

Tiles missing:

north end at pitch, 30 feet approx 2 rows, several @ 1/3 above drip edge.

SCM insurance per roof claim, west side. Angela 289-207-1460

Claim Pro adjuster, Luc Bourque 866-2182 (853-8510)

Servicemaster, to estimate roof repair. 856-9600

McAllister Roofing, Ryan 227-3061, estimate roof, my contractor choice.

SCM will decide if we are covered @ what percentage.

Estimates should be ready by May 14.

08/ Liz & I removed bulk waste from Church, check & deliver mail.

adjust Church Night light timers.

11/ new message for Church sign:

Worship, Sunday 11 am, Facebook Live.

Check mail, building,

Pickup postage Superstore by Gift cards.

Received numerous text / emails concerning fascia near church cross,

I contacted Steve Cairn, Gary & Jeff P & I were unsuccessful in placing

ladder, McAllister Roofing to address the flashing. Steve will check the

remainder of flashing at both ends of building later.

Building Manager Report — Trustees, Trinity United

May 2020

18/ Gary installed light fixture lens / screens.

22/ Received bathroom latches, will install May 23.

24/ Purchased postage, delivered to Becky & Diane & Labels.

26/ Angella, ClaimsPro adjusting, email receipt of estimate to roof, will review with a response later.

28/ call from Emily, daycare door bell not responding. Check panel breaker - will trip when reset.

call riverview electric, they spent considerable time tracing the location of transformer, not found.

Gary, Liz & I located same behind a gyprock panel on second level to right of door #203. We removed gyprock. 1.5 hours.

29/ electrician returned - replaced transformer.

30/ Gary & I re-installed gyprock with a cut-out and cover to allow future access & a note on sanctuary panel with the location of door bell transformer. 1 hour.

31/ calling contractor as followup per facia flashing repair, No response since May 19.

install ac unit at daycare & remove kitchen exhaust fan cover.

Observation, about the planks at Landing, after first set of steps.

Myles repaired loose planks in Spring, but the step and Landing moves with frost, several planks are now loose and will destroy rolled roof.

Liz painted Parlour hallway, taupe colour.

Building Manager Report — Trustees, Trinity United June 2020

01/ followup calls for repairs to fascia, McAllister roofing.

New call to Myles Parson contractor, busy but will check.

02/ Emily called: mice droppings @ water cooler kitchen, behind toilets, both washrooms. Call Orkin, waiting for rep.

03/ Emily: kitchen droppings, no callback from Orkin. call Adell Pest twice, no callback as 6 pm from either.

Claimspro, Angella Hewitt approves McAllister roof estimate for damages, \$10,320 tax \$1,548 = \$11,868.

Trustees portion \$1,000 deductible plus 50% HST \$774 = \$1,774.

Hopefully work completed in September 2020.

call Louis Landry, fascia, check rental equipment to reach & advise.

04/ still no callbacks, will set our own traps at 6 pm.

05/ remove traps at 6:30 am, no mice in any of the 11 traps, no droppings found, no callback from pest control.

Place traps again at 6 pm till Sunday June 7 at 6 pm.

Traps: furnace room #13, Food storage #12, Kitchen, under sink & at water cooler #11, female bath 2 traps #9, male bath 2 traps #8, Custodial #6, 4 yr old storage closet, 2 traps #4.

Check fascia, McAllister to repair today, check at 6:30 pm - still no repair.

Michael C gift card order.

07/ remove traps at 6 pm, found one mouse, furnace room door #13.

08/ to 11/ Check traps daily @ 6 pm.

12/ Check, reset traps in washrooms #8, #9 and Daycare food storage #12.

13 to 22/

the CEBA (Canada Emergency Business Account) program that is offered by the Government of Canada.

Here is the link for details: <https://ceba-cuec.ca/>

Checking and reset traps, no mice or dropping in two weeks, I've not had any response from the Pest Control contacts.

Hopefully my efforts will be the end of the mice.

30/ Gary and I removed rolled roof at Landing, re-fasten winter planks which were loose, replace rolled roofing.

Remove & repaired a portion of loose, broken concrete at step corner with new concrete mix. 5 hours

Three weeks without mice in Church. Traps are still in use.

Building Manager Report — Trustees, Trinity United

Council met June 24/20

July 2020

11,15/ spoke with Jane about internet Wi-Fi service.

13/ spoke with Aliant per wifi, the package a 3 year term, be reviewed. We will lose our charity discount on Line 3277, but retain discount, on now designated fire alarm Line 3278.

We will no longer pay for voice mail to phone & email which can be forwarded by email or the call display.

Long distance is included @ 0.04 cent / minute, with toll restriction @ \$3.95 / month, this is consistent with previous invoices.

Current invoices are \$82.13 monthly, the new service \$147.06 / 3yrs.

Current contacts to make adjustment on Aliant account are:

Clifford & Joan Bostick, Becky Mellish, Liz Simmons.

14/ check for hornets nest @ ramp entrance, daycare parent discovered site and sprayed and destroyed. Several children were stung while on ramp.

Traps are checked daily or weekly since May, no rodents found.

15/ Facia and flashing repaired by Stephen Ryder, checked the entire building. \$120 Finally completed, had called 4 contractors on May 3.

17/ Bell Aliant to install @ Church Office & Sanctuary.

Jane will open building for installer.

18/ WiFi, user name: FibreOP242 now active on computer and sanctuary.

Numerous calls & emails over the summer from Woodwyant / SaniMarc pertaining to cleaning supplies hand sanitizer & our schedule to re-open.

Contacted Frank & Margaret per sanitizer used at Coverdale Vet clinic, waiting for info on supplier & expense of product.

Building Manager Report — Trustees, Trinity United

August 2020

20/ contacted by Angella, ClaimsPro for info about roof replacement, scheduled for Sept 14/20.

23/ Gary repaired dragging door # 9 Ladies washroom Basement.
Gary repaired vacuum cleaner.

Liz painted washroom floors rooms # 8 & 9.

31/ the ac- dehumidifier unit will be removed this week and natural gas furnace re-started. a call to service boiler will be scheduled in September. Francois, WoodWyant-Sani Marc group have made contact every 30 days, per there sanitizing, cleaning and mask supplies, to help support our requirements to re-open Church building.

Notes of interest;

The new Bell Aliant FibreOp service is operational with a total increase over previous fee of \$61.00 monthly.

Our equal payment plans:

Liberty Utilities, natGas realized a Plus savings of \$2,427.00 to date.

NBPower \$34.00

This means we have over paid these companies \$2,461.

A great savings for Trinity going forward.

Missed in May report, Liz painted Parlour hallway taupe colour.

We continue to check mouse traps, mail box etc.

Executive & Council meets September 2 & 9.

Building Manager Report — Trustees, Trinity United

September 2020

01/ remove air conditioner, check mail, traps.

02/ set trap for squirrel.

07/ check mail & traps.

10/ spoke to KNM Pest Control, Wesley Knight 506-227-2030, visit Church.

12/ Saturday, for walk about, looking for rodent access points on outside of premises and complete repairs @ several areas on exterior and flashing patch on Ranch Rd where roof connects and soft repair along ramp east of door. \$151.55

Recommends replacing door frame @ choir door exit #25 and Kitchen #11 cooking exhaust fan, window frame. Show signs of wood rot. Remove weeds beneath ramp.

Church office with Joan & Liz, correct issue with printer and PC.

15/ Check front door bell malfunction, replaced with new doorbell button. pickup box of copier paper at Costco. Deliver mail to Becky.

17/ check Office email issue & adjust outdoor night timers.

Texted Jason McGinn to check and update Virus program on PC, when next in Riverview.

Text Emily, DC director update on roof & furnace maintenance.

22/ Obtain Balconey key and re-cut 2 additional. required for Mr. S. Acker. Call McAllister roofing with update on the deteriorating condition presently. Spoke with Roscoe Mcleese, agreed to shovel steps 2020/2021.

24/ Call at 10:00 am from Emily, d.c. director that baseboard electric heaters malfunctioning, over heating or not registering on dial, called Mark M. for advice. Check switch & breakers, found tripped breaker and adjusted thermostats, appears to have solved issue.

Replaced window screen East side of sanctuary.

Discovered panel label near impossible to read, Liz & I entered after 6:00 pm to verify which breakers corresponded to classrooms.

New label will be typed and thermostats are now labelled to breakers.

Purchased asphalt patch material to fill potholes in parking Lot. \$61.77

26/ Pothole repair completed.

28/ new date, schedule to replace west roof.

Building Manager Report — Trustees, Trinity United

October 2020

5/ Spent most of morning & afternoon texting with, Riverview Electric, door bell, Oct 6; Jason McGinn, computer issues, Oct 7; Mark Mulhearn, furnace service Oct 6; Rev Janice, computer questions; Emily, door bell malfunction. McAllister roofing, new schedule Oct 13; Spent several hours checking breakers & testing door bell & updating designations on electric panels, still needs work.

6/ Gas furnace cleaning & inspection scheduled complete \$842.93
Riverview Electric, complete door bell repair, 2 buzzers, button, transformer, \$339.06

7/ Jason, pickup computer, complete system repairs, maintenance, install Bitdefender security, consultation with secretary, tutorial & user setup. Return computer to church Office Oct 13. \$110.00

12/ Thanksgiving.

15 & 16/ McAllister roofing completed west side. Invoice #1993 \$11,868.
Royal & Sun Alliance \$9,320.00
Trinity deductible \$1,000. 50% HST \$774.= \$11,094.

19/ Decorating outside, front of church, for Christmas & Advent, moved two handicap parking signs to ramp & caution / slippery sign to wood post. Light standards at steps will be decorated, mail drop painted white & repairs & paint to sign near choir exit. Linda Campbell & team in charge.

20-26/ emails & phone & text with insurance adjusters, local and Ontario per McAllister roofing.

28/ Notified by Liz, our basement Moffat refrigerator was making a rattling sound, determined to be faulty air circulating motor, because unit is between 26 & 38 years young per serial # and was a donation - it will be retired as recycled salvage. All supplies within fridge were close to expiry and disposed. Cups, straws, cutlery etc were moved to the smaller fridge. All recyclables \$7.00 were recycled, Becky will deposit. 2.5 hours @ church.

Building Manager Report — Trustees, Trinity United

November 2020

02/ Daycare, Emily text today, fire extinguishers need certification.

I contact Brunswick Fyr & Safety, Chase explained due to covid-19 their scheduling is behind even as we are on an annual contract.

I explained we require up to date equipment as we have Provincial inspectors visit without notice.

03/ Brunswick Fyr completed inspection @ door #10 and #11 basement & front door foyer and door #106 small kitchen.

hOutdoor timers were adjusted for Eastern standard time zone.

04/ Gary and I worked several hours around church;

Placed 30 tulip bulbs, donated by Doris Henry, in flower bed near lighted signboard off Old Coach.

Placed yellow driveway markers at Old Coach & Ranch Rd.

Removed bugs from outdoor light fixture front & back doors.

Replaced bulbs in foyer, and florescent lamps in kitchen.

Removed garden hose from yard and repair Daycare fencing near shed.

10 & 11/ Email & texts with Angella, adjuster and Ryan, roofer about expense cheque delivery date. Delivery to Ryan by Nov 20/20.

12/ Meet, Jane to decide site / location for outdoor electrical boxes for Christmas decorations & Nativity.

13/ Call R'view Electric for estimate on outdoor electrical boxes, plus light fixture upgrade @ door #1 behind Daycare office.

Locate panel electric breaker for old roof ice melt cables & timer, Label.

Locate power service & Label for fluorescent fixtures above coat racks @ each side of office. Receptacle below office desk @ small viewing window.

These lights are on a TIMER, does anyone know why these were installed?

Remove & package broken mirror from Daycare. Total visit 1.5 hours

*Meet R'view Electrician, will install 3 GFI receptacles:

@signboard,

@fixture used for ice melt cables on roof near entrance,

@ wall in playground, behind Ranch Rd steps.

Repair behind door #1 will be made to electric supply line with, covered GFI fixture outside.

We will need to supply 2 "plug in timers" (Jane D.) offered a set.

Building Manager Report — Trustees, Trinity United

November 2020

Suggested 14 gauge extension cables, we have a 25 foot and two 30 foot on cart in table storage room door #12.

27/ Electrician installed 2 GFI boxes, Old Coach & Ranch Rd, will return for signboard outlet.

28/ Replace batteries signboard timer & Office clock.

Re-letter signboard for dedication and Lighting of church yard.

11AM SERVICE FB, DEDICATE LITES, 7PM 96.5FM, ENJOY LIGHTS.

Numerous emails, text & phone calls.

Building Manager Report — Trustees, Trinity United

December 2020

03/ Electrician installed outlet at signboard, Christmas lighting.

04/ Update sign message:

ENJOY LIGHTS, FIRE PIT, 6-8 PM

I have not listed everything that occurred in 2020, such as email, text and phone requests & inquiries pertaining to Office, Daycare, Woodwyant supplies, Royal-Alliance Ins., Brunswick Fyr, Riverview Electric, Liberty Gas, Ultra Alarm, and co-ordinating of maintenance personnel. These are items that require time & response as a daily occurrence.

Respectfully,

Clifford Bostick, building manager

Improvements to consider 2021

- : Repair window pane classroom Door #5
 - : Repair parking lot potholes near Ranch road.
 - : Paint outside window frames.
 - : Consider saving plan to fund, curb & gutter on Ranch Rd, which will occur in 7 years.
- We have 4 parcels of frontage, the garden, the vacant lot, the daycare playground lot & the current church parking area, we will incur the majority of this expense.

Improvements to consider 2020;

- : Aluminum & glass entrance replacement. — Not addressed
- : Permanent fix for entrance steps. — — — — Not addressed.

Repairs completed 2020;

- This is a small list of the items addressed, see, Building manager report.
- : Replace roof facing Rivercrest Dr. — — — Completed October 17, 2020
 - : Woodwyant sanitation, now our source for all COVID-19 etc supplies.
 - : Basement bathrooms, floors and walls painted March and August, and parlour hallway.
 - : Latches placed on doors, Ladies basement bathroom.
 - : Front step, concrete corner repaired.
 - : KNM Pest control checked in/out of building.
 - : Door bell system upgraded.
 - : Small potholes in parking lot repaired.
 - : Electric panel labelled to match individual room receptacles & switches.
 - : 3 outdoor electrical boxes, @ signboard, front & back below location for old roof heat cable boxes.
- Power source above coat rack beyond front door.
- : New electronics, to Live stream church services via Facebook or 96.5FM
 - : Moffat refrigerator 20+ years, to be sent in Spring to Landfill.

Repairs completed 2019;

- : Repair basement and back step foundation cracks. Perma- Dry
- : Vent storage area at steps. Perma-Dry
- : Numbered all doorways. Signway
- : Remove remainder of chimney below roof line.
- : Lawn & snow services completed by Randy & Roscoe. Well done.
- : Roof at parking Lot replaced.
- : Ramp completely repositioned & repaired. M. Parsons
- : Front steps covered by wood. M. Parsons
- : Steps & ramp covered with rolled roof material.
- : DayCare painted the classrooms.
- : Washrooms painted. Liz
- : Jobber list corrected November.

Respectfully, Clifford Bostick, building manager

Trinity United Church

2020 Trinity NB Power KWH Consumption:

Trinity pays their NB Power bill by equal payment plan, EPP, the settlement month is September 20 to 23 each year, however these numbers are not based on the calendar year, but do reflect 12 months. It is difficult to determine the savings achieved by switching from candescent bulbs to LED's, but we will see a greater savings when we are able to replace all the fluorescent in the basement auditorium, classrooms, washrooms, large kitchen. We have 108 fluorescent tubes combined in the above mentioned areas.

We were fortunate to use the same number of kilowatt hours as 2018

The Ngas consumption increased marginally by 57 Gj. over 2018.

Our consumption for 2020 was minus 2,160 kwh, savings of \$189.55

	KWH / Year	KWH / day	\$\$\$\$\$	LED Bulbs Placed
2019-2020	24,160	66.37	\$3,415.24	
2018-2019	26,320	71.91	\$3,604.79	
2017-2018	26,320	72.71	\$3,573.58	
Less power consumed: mid March thru end of December 2018				
2016-2017	30,200	83.06	\$4,011.95	
2015-2016	29,600	80.87	\$3,790.33	Feb 23,2016
2014-2015	33,840	92.97	\$4,196.04	Nov 12 & Dec 10,2015
2013-2014	28,240	77.37	\$3,478.53	
2012-2013	27,760	75.43	\$3,357.37	
2011-2012	24,480	67.25	\$2,992.29	**
2010-2011	21,920	60.05	\$2,707.33	*
2009-2010	18,840	50.63	\$2,275.36	

Note; Love & Learn Childcare Centre began accepting children early July 2011.

* 2010 to 2011 represents only 11 weeks for LLCC.

** 2011 to 2012 represents 12 months for LLCC.

Natural Gas: heating & hot water Annual Gigajoules consumed per Sept.18 to Aug.19
2020, 304.07 Gj = \$7,308.04 **annually. Includes Carbon Tax, 7 months only. \$259.10**

Park Fuels Ltd, part of LeRoy's Heating Services Ltd. Saint John N. B.,
is our current Natural Gas supplier, billed thru Enbridge Gas now **Liberty Utilities**,

2019, 372.64 Gj = \$10,711.25 annually. Includes Carbon Tax, four months only. \$61.42
2018, 315.64 = \$9,544.88; **2017, 298.41= \$7,181.90**; 2016, 328.25; **2015,366.57**;
2014, 346.17; **2013, 395.73**; 2012, 327.71; **2011, 309.96** ; 2010, 317.84 ;
2009, 381.37; 2008, 374.95 ; **2007, 334.05**;

for information only, prepared by, Clifford Bostick

31 December 2020

TRINITY UNITED CHURCH

85 Old Coach Road Riverview N.B. E1B 1N9

ANY TWO MAY SIGN ON:

CHEQUING 00794/9100-415

SAVINGS ACCOUNT 00794/9511-164, and

ONE ON SAFE DEPOSIT BOX NUMBER 2, KEY 270

@ C.I.B.C. RIVERVIEW MALL.

KEYS HELD BY Michael Clarke & PASTORAL CHARGE OFFICE.

All previous Officers are revoked.

CURRENT SIGNING OFFICERS; Twelve months of 2020

Becky Mellish, treasurer
Clifford Bostick, member
Michael Clarke, fundraising
Erikka Taylor, member
Linda Sweezey, member
Diane Wood, member
Gary Simmons, member

RESPECTFULLY SUBMITTED,

CLIFFORD BOSTICK, for COMMITTEE OF STEWARDS

Contents of Safe Deposit Box #2, Key #270 @ CIBC Riverview Mall

The keys are held by Michael Clarke & secured at

Bridgedale Pastoral Charge office,

Only one signing officer required to open box.

Deeds for Ranch Rd property lots #57491, May13,1970

Deed for 5 lots Church property, #52171, June 07,1965

Church property surveyors drawing with building placement

Deed for Peck Drive #50850, June 28,1964 SOLD in 2000

John S. Steeves, Dec.16,1997 release & discharge for legacy document.

Original bulletin of church formation Dec.10,1950 with Charter members.